

# **Hukum Singh Bora Government Degree College, Someshwar**

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## **Minutes of Meeting**

Dated: 10/06/2021

A meeting of the Internal Quality assurance Cell (IQAC), of Government Degree College Someshwar (Almora), was held on dated June 10, 2021 Online under the chairmanship of Principal Prof (Dr.) Yogesh Kumar Sharma.

### **Agenda:**

1. Reading the Previous minutes
2. Review of Progress for NAAC SSR Preparedness
3. Review of Certificate Courses on Computer and Yoga
4. Presentation by IQAC Coordinator regarding SSR Points
5. Resolution for NAAC SSR Submission

### **Members Present:**

1. Dr Yogesh Kumar Sharma (Principal)
2. Dr Baldev Ram (Assistant Professor)
3. Mr Jagdish Prasad (Assistant Professor)
4. Dr C P Verma (Assistant Professor)
5. Mr Sanju (Assistant Professor)
6. Dr Rakesh Pandey (Assistant Professor)
7. Ms Pooja (Assistant Professor)
8. Ms Aanchal Sati (Assistant Professor)
9. Ms. Aparna Singh (Assistant Professor)
10. Dr Kanchan Verma (Assistant Professor)
11. Dr Archana Joshi (Assistant Professor)
12. Dr Pushpa Bhatt (Assistant Professor)
13. Dr Shalini Tamta (Assistant Professor)
14. Dr Bhawna Upadhyay (Assistant Professor)
15. Dr Amita Prakash (Assistant Professor)
16. Dr Vipin Pujari (Assistant Professor)
17. Dr G S Dhami (Faculty Member)
18. Ms Himadri Arya (Faculty Member)
19. Mr Rajneesh Kumar (Assistant Librarian)

### **Minutes of Meeting:**

#### **1. Reading the Previous minutes**

The minutes the previous meeting was read, confirmed and recorded.

#### **2. Review of Progress for NAAC SSR Preparedness**

Work done so far by the respective committee members of 7 criteria's of NAAC was reviewed and suggested to speed-up the process.

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### **3. Progress of Certificate Course on Computer and Yoga**

The chairperson reviewed the progress of initialization of certificate courses on Computer and yoga, and observed that the courses should be popularize among the students so that they can be benefited with these courses

### **4. Presentation by IQAC Coordinator regarding SSR Points**

Dr Rakesh Pandey (Coordinator, IQAC) has given a presentation about the key points in which college can score batter in NAAC.

### **5. Resolution for NACC-SSR Submission**

All members have taken the resolution to submit the SSR before November, 2021. Ms Himadri Arya was requested to provide Vision and Mission of the college.

Dr Rakesh Pandey  
IQAC Coordinator



Dr Yogesh Kumar Sharma  
Principal, HSBGDC, Someshwar

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**Internal Quality Assurance Cell**

**Minutes of IQAC Meeting**

Dated: August 12, 2021

A meeting for NAAC preparation was held at 03:00 PM on August 12, 2021 at Conference Room, HSBGPGC Someshwar.

**Agenda:**

Starting of value-added courses

Feedback of Students

Student Induction Program for freshers

Awareness programme on Code of Conduct

Online teaching-learning process.

Any other matter

**Members attended:**

Dr Yogesh Kumar Sharma, Principal and Chairman

Mr Jagdish Prasad, (Assistant Professor, Chemistry)

Dr C.P. Verma (Assistant Professor, Geography)

Mr Sanju (Assistant Professor, Botany)

Dr Rakesh Pandey (Assistant Professor, Mathematics), Coordinator IQAC

Dr Aparna (Assistant Professor, History)

Dr Rajneesh Kumar (Assistant Librarian)

**Action Taken Report:**

1. Weekly webinar series has been started by the faculty members in rotational manner.
2. Procurement of laboratory equipment through GEM is done
3. Procurement of Smart class interactive panel through GEM is done.

**Minutes/Resolutions:**

1. In the context of pandemic, it was decided to organize all possible events in online

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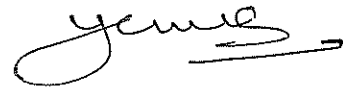
mode. IQAC decided to provide all technic support and expertise to all departments, cell and committees to organize events.

2. It was decided to organize an orientation programme for the First Year PG students.
3. It was decided to organize an orientation programme for the second- and third-year UG students.
4. As University is planning to start New Education Policy (NEP 2020) from next academic session, suggest may be provided to university for the same.
5. IQAC need to prepare data for NIRF participation on college category.
6. Department In-charges are advised to conduct webinars on recent trends/topics needed for academic growth.
7. IQAC In-charge instructed to conduct a workshop to make all faculty members familiar with NAAC process.
8. Student Induction program may be conducted for fresher students.
9. Dr Rajneesh Kumar is requested to conduct a webinar on digital library to make ware

The meeting ended with vote of thanks to the Chairperson.



Dr Rakesh Pandey  
Coordinator, IQAC



Dr Yogesh Kumar Sharma  
Principal